hannah c. weston

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EDUCATION

Wheaton College, Wheaton, IL

B. A. in Art 2002

Studio concentration

Basic Design, Design I, Design II, Drawing I, Drawing II, Ceramics I, Painting I, Printmaking I, Gothic Hands

Calligraphy (with Timothy Botts at the College of Dupage, Glen Ellyn, IL)

WORK EXPERIENCE

Freelance | Knoxville, TN

Artist and Calligrapher 2003 – 2016

Executed commissioned murals, drawings, paintings, calligraphy, and design for local, out-of-state, and overseas clients (both residential and commercial); and exhibited and sold artwork at various local venues.

Jerry’s Artarama | Knoxville, TN

Sales Associate 2014 – 2016

Sold art and framing supplies and materials, stocked and inventoried merchandise, created signage in store and at street, provided customer support, took phone orders, facilitated product demonstrations, and assisted purchasing manager with data entry and paperwork.

B. Rule & Company | New Market, TN

Assistant Organ Tuner and Builder 2009 – 2013

Wired 90% of the rebuilt Maryville College pipe organ; aided in tuning organs in Knoxville, Greeneville, Sevierville, and Morristown, TN, and in Harlan, KY; and designed advertisements submitted to various America Guild of Organists (AGO) yearbooks.

Ron Holder Painting | Knoxville, TN

Assistant Painter 2005 – 2013

Painted walls and trim in both residential and commercial locations.

University Health Systems | Knoxville, TN

Patient Access Clerk 2011

Obtained patient demographic and financial information through face to face interviews; collected signatures on forms, verified insurance, and reviewed for order compliance and authorization; escorted patients to correct testing location or referred them to financial counseling; and reviewed and corrected registration errors.

Tutoring Unlimited | Knoxville, TN

Math Tutor 2010 – 2011

Tutored third and fourth grade students from underprivileged backgrounds in two after school programs (Christenberry Elementary School and Western Heights Boys and Girls Club).

Patricia S. Carter, associate professor at the University of Tennessee | Knoxville, TN

Office Assistant 2009 – 2011

Proofed and formatted dossier for client’s promotion to position of full professor, formatted an article and designed a poster for music-related publications/conferences, and helped manage E-mail correspondence.

DPRA Incorporated | Knoxville, TN

Documentation Analyst 2010

Updated over two hundred documents from a previous contract to new document specifications under a more recent contract and reformatted all employee resumes to fit a newly-designed company template.

U. S. Census Bureau | Knoxville, TN

Administrative Clerk 2010

Performed routine clerical tasks required in the collection, control, review, data keying, processing, and reporting of personnel and payroll data and the administrative tasks supporting these functions; assisted in personnel operations of the office by processing personnel actions affecting appointments and separations of intermittent field and office employees; maintained personnel files and records, position description files, manuals, and instruction books; hired eligible applicants; and participated in conducting re-interviews on a sample of the work completed by the production enumerators to ensure procedures were correctly followed and accurate data collected.

Self-Employed | Knoxville, TN

House Cleaner/Organizer 2008 – 2010

Cleaned and organized two homes.

Beadz Unlimited | Christchurch, New Zealand

Sales Associate 2008

Sold beads and beading supplies, made and repaired jewelry, and assisted customers in making jewelry.

Window Cleaning Specialists | Christchurch, New Zealand

Window Cleaner 2007-2008

Cleaned windows in both residential and commercial locations.

Gateway Antarctica | Christchurch, New Zealand

Office Assistant 2007

Formatted and proofread [Non-native Species in the Antarctic: Proceedings](http://www.anta.canterbury.ac.nz/publications/) and catalogued maps and aerial photographs of Antarctica.

Old Mill Bread Company | Knoxville, TN

Baker and Cashier 2005

Baked sweet breads, muffins, and cookies; worked the cash register; and made sandwiches.

Good Shepherd School | Tyler, TX

**Elementary School Teacher 2002 – 2003**

Taught all third grade subjects; created props, costumes, and a program cover for a 3rd – 6th grade school program; and developed numerous review sheets and weekly art projects.

The Marion E. Wade Center | Wheaton, IL

Student Assistant 1998 – 2002

Inventoried materials; catalogued archival letters; transcribed letters written by C. S. Lewis, Dorothy L. Sayers, and others; and developed two displays for the new museum, one a children’s exhibit on the early work of Lewis and one an exhibit on all seven authors represented at the center.

The Village Framery | Knoxville, TN

Gallery and Framing Assistant 1999 and 2001

Maintained office ­­inventory and filed business records, handled incoming calls and mail, and gained experience in framing both amateur and professional art pieces.

Burkhart & Company | Knoxville, TN

Office Assistant 1998

Filed business records and called in payroll.

art exhibits

Christians in the Visual Arts (CIVA) | Traveling Exhibit 2012 – Present

Exhibited one piece in the nationally juried calligraphy show “Scribes of Hope II” along with 30 other calligraphers.

**Bliss Home in conjunction with the 8th annual International Biscuit Festival |** Knoxville, TN **May 2016**

Exhibited 14 original pieces of art in a solo show at the invitation of the IBF planning committee.

National Association of Letter Carriers Headquarters | Washington, D. C. 2013 – 2016

Exhibited one hand-lettered and -illustrated envelope in the “2013 Graceful Envelope Contest” along with nine other winners.

Emporium Center | Knoxville, TN December 2015

Exhibited one watercolor in the annual members’ show. **2012**

Emporium Center | Knoxville, TN December 2014

Exhibited two watercolors in the annual members’ show. **2013**

Knoxville Museum of Art | Knoxville, TN April 2013

Exhibited five watercolors in the “Artists on Location” *plein air* event.

Knox County Public Library | Burlington Branch | Knoxville, TN Jul. – Aug. 2012

Exhibited sixteen pieces of design and calligraphy in a one-person show.

Tennessee Valley Unitarian Universalist Church | Knoxville, TN Nov. – Dec. 2011

Exhibited thirty two pieces of design, calligraphy, and photography in a two-person show.

City and County Mayors’ Offices | Knoxville, TN Jun. – Nov. 2011

Exhibited two etchings.

Market Square Holiday Market | Knoxville, TN 2009 and 2011

Vended travel photography and handmade stationery and jewelry both Decembers.

Emporium Center | Knoxville, TN March 2011

Participated in the Arts & Culture Alliance “Emerging Artists Exhibition” along with ten other local artists.

Remedy Coffee | Knoxville, TN May 2010

Exhibited nine pieces of work in a one-person show.

Dogwood Arts Festival Art Show | Knoxville, TN April 2006

Exhibited two pieces in a juried show.

Knox County Public Library | Burlington Branch | Knoxville, TN 2006

Exhibited twelve to fifteen drawings and etchings in a one-person show.

Knox County Public Library | Lawson McGee | Knoxville, TN 2003

Exhibited six drawings and etchings in a one-person show.

New City Café | Knoxville, TN 2003

Exhibited six drawings and etchings in a one-person show.

Adams Hall, Wheaton College | Wheaton, IL May 2002

Exhibited six drawings and etchings in a two-person senior show.

Murals

West Valley Middle School (Knoxville, TN)

MoonPie General Store & Original Book Warehouse (Pigeon Forge, TN)

Private homes (Chattanooga, Dayton, Farragut, Knoxville, Loudon, and Tellico Village, TN)

PUBLICATIONS

[Well done, good and faithful servant!](http://webcache.googleusercontent.com/search?q=cache:http://prismmagazine.co.nz/issue3/welldone.php)

Prism Magazine June 2006

[*An Interview with Hannah Holder*](http://foundlinghouse.com/an-interview-with-hannah-holder/)

**Foundling House April 2016**

awards

2015 International Biscuit Festival Merit Award

2015 Graceful Envelope Contest Best in Show

2014 Graceful Envelope Contest Winner (one of ten nationally)

2013 Graceful Envelope Contest Winner (one of nine nationally)

MEMBERSHIPS

.918 Club of Lancaster, PA **2017**

The Arts & Culture Alliance of Greater Knoxville, TN **2011 – 2016**

additional activities

Administered standardized achievement tests to home schooled elementary school students five years.

Sang with the Christchurch City Choir for one concert in 2008.

Sang with the Knoxville Choral Society 2006-2007.

Sang with the Wheaton College Women’s Chorale 1999-2002.

Served as Publicity Chair for the Wheaton College Women’s Chorale 2000-2001.

Read an average of 40 books each year since 2002.

Climbed five Colorado Fourteeners (peaks over 14,000 ft.).

Lived in New Zealand for 13 ½ months.